



## Kites Annual Operational Report 2020 -2021

*Valuing, respecting, and utilising people's mental health experiences  
Ka wāriu ka whakaute a ka whakapau e ngā wheako mate a hinengaro o ngā  
tangata*

# Report from the Manager

I am pleased to present the Kites Trust annual report for the period July 2020 to June 2021.

It has been a year of consolidation and reactive with the impact of Covid 19 and the new challengers that faced the organisation. As an organisation we learnt to adapt and manage the impact that Covid placed not only on our services but our volunteers.

December 2020 saw the end of our three-year contract with University of Otago and the World of Difference project. Kites can be extremely proud in its contribution in providing education, knowledge and sharing lived experiences with Police recruits and 5<sup>th</sup> and 6<sup>th</sup> year medical students.

We have taken time this year to reflect on the Kites journey and where this has taken us as an organisation and as a staff team. A great deal of thought from all the staff has been given to how Kites can grow its culture positively and develop projects and services in line with our purpose. I am confident these ideas will prove fruitful in the coming years and continue to reflect the passion and commitment of the Kites Staff and Board to the work we do.

**Buddies Services** - Both Hutt Hospital and Wellington Hospital were suspended due to District Health Board implementing their Covid 19 procedures. However, the Coordinators continued to stay connected with the Buddies teams ensuring that pastoral support continued during these challenging times.

Kites appointed Marie Pascale Desjardins as a part time Peer Support Coordinator in November 2020.

**Peertree** had their challengers but again the coordinator and the team looked at ways in which they could continue to offer and provided contact to the groups. It was fabulous to see the way that all the coordinators adapted to using Zoom/ Microsoft teams to continue the contact with people. Cat and her team were delighted with the number of new people that were accessing Peertree online. The Peertree groups for people who associate themselves with the Rainbow community continue to be successful with numbers increasing. Lack of funding has been a major concern for the service, J R McKenzie has changed their funding criteria and will only fund new service / ideas and no longer financial supporting existing services. Ministry of Social development funding ended, and we were unsuccessful in our application.

**Whitiriria** – Tane was successful in obtaining a full-time role at the polytechnic and his time at Kites ended in January 2021. Whitiriria took this opportunity to review the role Tane previously had and decided to reduce the hours per week unfortunately we are still looking to recruit into the Service User Academies position. The Peer Support level 4 qualification continues offering peers with lived experience the opportunity to gain a national NZQA qualification. Kites continues to provide placement opportunities to students.

#### Police Officer training and resources.

Kites has continued to contribute to eliminating stigma and discrimination through the national Like Minds, Like Mine programme Community Partnership Fund grant. Kites works closely with the New Zealand Police College and the Mental Health Intervention Team at Police Headquarters to create more positive attitudes in the New Zealand Police toward people who experience mental distress.

Kites has continued to deliver workshops to the Police recruits at the Police College, including the development of a team of First Voices speakers to co-deliver these workshops with Kites staff. The Police have provided positive feedback on the workshop facilitation and the information presented to the recruits.

Because of the positive feedback, the Police decided to add a mental health scenario into their RIPS training. Kites has been involved in some of the RIPS training days and the Police believe the theory from the Kites workshops is coming to life in the scenario approach.

Kites has developed a resource for the Police that provides guidelines on how to communicate with people experiencing mental distress and more resources are being considered.

#### Recovery training for medical students

Building on its successful work during the past three years, Kites has continued to work in collaboration with the School of Medicine at the University of Otago to deliver training on recovery by people with experience of mental distress.

This work comprises 6 interactive sessions which are funded directly by the University. Kites tutors work as equals with the medical students and their interactions are based on the conditions for effective contact described in *The Power of Contact* model. These include equal status; the opportunity for individuals to get to know each other; information which challenges negative stereotypes; active co-operation; and pursuit of a mutual goal.

I wish to take this time to acknowledge the dedication and challenging work of the staff, board members, volunteers, and contractors during the past year, and thank you for your ongoing support. Financial challenges will face the organisation moving forward but we will continue to look at ways to fund our continuing services alongside looking at ways of continuing our commitment to the Peer movement.

## Our people

Kites' strength lies in the people who support, volunteer and work for us, and we thank all the people who work for and with Kites for their arduous work and support over 2019 - 2020:

### **Staff**

Tane Rangihuna  
Paul Ellis  
Hamish Thornton  
Helen Anderson  
Cat Webb  
Marie Pascale Desjardins.

### **Volunteers**

To all our exceptional volunteers thank you for giving up your time to support our Peers.

### **Board Members**

Peter Barnett (Chair)  
Jay Brooker  
Susan Prothero  
David Johnson  
Nick Laurence  
Leah Kininmonth  
Jonathan Beazer  
Libby Greatnews

### **Contractors and consultants**

Contractors: special thanks and acknowledgement to all our contractors for the excellent work that they undertake.

Support personnel: IT engine, Jane Howley (accounting administration consultant), David Crombie (auditor) and Diane Matthew (finances)

Supervisors: Colin Slade and Leo McIntyre

## Our supporters – thank you

- Capital and Coast DHB (District Health Board)
- Volunteer Wellington
- Ministry of Health

### Ministry of Social Development

- NZ Police
- Intentional Peer Support
- Regional Wellbeing Alliance members

## Summary Financial Statements for the year ending 30 June 2021

Thank you to David Crombie of Crombie & Associates for undertaking our financial audit, and to Jane Howley for assisting in the preparation of the annual accounts.

**Kites Trust**  
**Performance Report**  
**For year ended 30 June 2021**

# **Kites Trust**

**For the year ended 30 June 2021**

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# Entity Information

Kites Trust

For the year ended 30 June 2021

## Legal Name of Entity

Kites Trust

## Entity Type and Legal Basis

Kites Trust is a Registered Charity under the Charities Act 2005

## Registration Number

CC10276

## Entity's Purpose or Mission

Kites Trust advocates equal opportunities for, and consumer leadership by, people with mental distress and/or addiction issues. Our vision is equal citizenship for people who experience distress.

## Entity Structure

Charitable Trust

## Main Sources of Entity's Cash and Resources

Contracts with Capital and Coast District Health Board and Health Promotion Agency, and with funding applications.

## Main Methods Used by Entity to Raise Funds

Contracts and funding applications.

## Entity's Reliance on Volunteers and Donated Goods or Services

Kites Trust relies on volunteers for three services Wellington Buddies, Hutt Valley Buddies and Peertree youth services. All volunteers are managed by Coordinators.

## Physical Address

Level 1 - 94 Riddiford House, Riddiford Street, Newtown, Wellington

## Postal Address

PO Box 7017 Newtown, Wellington 6242.



# Approval of Financial Report

Kites Trust

For the year ended 30 June 2021

The Trust Board are pleased to present the approved financial report including the historical financial statements of Kites Trust for year ended 30 June 2021.

APPROVED

Peter Barnett

Chairperson

Date 8 March 2022

A handwritten signature in black ink, appearing to read 'Peter Barnett', written over a horizontal line.

# Statement of Service Performance

Kites Trust

For the year ended 30 June 2021

## Description of Entity's Outcomes

Kites Trust has three strategic goals; to increase the influence and accountability of consumers in decision making positions, to increase the availability and effectiveness of peer support, and to eliminate stigma and discrimination. Our services are driven and evaluated by outcomes rather than outputs.

## Outputs and other information

Buddies Peer Support are contracted by Hutt Valley DHB and Capital and Coast DHB to provide volunteer peer support to Te Whare o Matairangi, the acute psychiatric ward at Wellington hospital and Te Whare Ahuru acute psychiatric ward at Hutt Valley hospital. Both of these contracts have been extended to 2024.

The Peer Tree -Kites youth services continue to deliver social interaction to young adults 18 - 24 years old. The service had difficulties during the year due to Covid 19 restrictions impacting on the service delivery. The funding for the Peer Tree has been provided by charities including JR McKenzie Trust and from the Ministry of Social Development ("MSD").

Charity funding criteria has changed from continue to fund existing services to looking to fund new initiative ideas. During the year MSD funding ceased so Kites have been under pressure and challenges to continue funding existing young adult services.

University of Otago Medical School - Kites delivered workshops on recovery from mental distress for 5th and 6th year medical students at their psychological medicine placement. The funding from World of Difference for this ended in December 2020.

NZ Police - the three year contract with Health Promotions Agency ended December 2020.

# Statement of Financial Performance

Kites Trust

For the year ended 30 June 2021

	Notes	2021	2020
<b>Revenue</b>			
Donations, fundraising and other similar revenue	1	0	20,385
Revenue from providing goods or services	1	290,751	394,823
Interest, dividends and other investment revenue	1	2,471	4,570
<b>Total Revenue</b>		<b>293,221</b>	<b>419,779</b>
<b>Expenses</b>			
Volunteer and employee related costs	2	246,819	255,697
Costs related to providing goods or service	2	16,011	26,976
Grants and donations made	2	41,575	79,688
Other expenses	2	37,685	42,346
<b>Total Expenses</b>		<b>342,090</b>	<b>404,707</b>
<b>Surplus/(Deficit) for the Year</b>		<b>(48,869)</b>	<b>15,072</b>

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This statement should be read in conjunction with the notes to the financial statements

# Statement of Financial Position

Kites Trust

As at 30 June 2021

	Notes	2021	2020
<b>Assets</b>			
<b>Current Assets</b>			
Bank accounts and cash	3	349,858	382,075
Debtors and prepayments	3	20,324	42,239
<b>Total Current Assets</b>		<b>370,182</b>	<b>424,314</b>
<b>Non-Current Assets</b>			
Property, Plant and Equipment	5	9,264	14,046
Investments	3	153,523	149,224
Other non-current assets	3	85	(401)
<b>Total Non-Current Assets</b>		<b>162,872</b>	<b>162,868</b>
<b>Total Assets</b>		<b>533,054</b>	<b>587,182</b>
<b>Liabilities</b>			
<b>Current Liabilities</b>			
Creditors and accrued expenses	4	36,723	41,982
Unused donations and grants with conditions	4	1,362	1,362
<b>Total Current Liabilities</b>		<b>38,085</b>	<b>43,344</b>
<b>Total Liabilities</b>		<b>38,085</b>	<b>43,344</b>
<b>Total Assets less Total Liabilities (Net Assets)</b>		<b>494,969</b>	<b>543,838</b>
<b>Accumulated Funds</b>			
Accumulated surpluses or (deficits)	6	169,969	218,838
Reserves	6	325,000	325,000
<b>Total Accumulated Funds</b>		<b>494,969</b>	<b>543,838</b>

This statement should be read in conjunction with the notes to the financial statements

# Statement of Cash Flows

Kites Trust

For the year ended 30 June 2021

	2021	2020
<b>Cash Flows from Operating Activities</b>		
Donations, fundraising and other similar receipts	-	37,385
Receipts from providing goods or services	308,054	381,360
Interest, dividends and other investment receipts	4,488	3,777
GST	(739)	(2,862)
Payments to suppliers and employees	(339,721)	(389,121)
<b>Total Cash Flows from Operating Activities</b>	<b>(27,918)</b>	<b>30,539</b>
<b>Cash Flows from Investing and Financing Activities</b>		
Payments to acquire property, plant and equipment	-	(14,381)
Fund re invested in term deposits	(4,300)	(3,567)
<b>Total Cash Flows from Investing and Financing Activities</b>	<b>(4,300)</b>	<b>(17,948)</b>
<b>Net Increase/ (Decrease) in Cash</b>	<b>(32,218)</b>	<b>12,591</b>
<b>Cash Balances</b>		
Cash and cash equivalents at beginning of period	382,075	369,484
Cash and cash equivalents at end of period	349,857	382,075
<b>Net change in cash for period</b>	<b>(32,218)</b>	<b>12,591</b>

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This statement should be read in conjunction with the notes to the financial statements

# Statement of Accounting Policies

Kites Trust

For the year ended 30 June 2021

## **Basis of Preparation**

The entity has elected to apply PBE SFR-A (NFP) Public Benefit Entity Simple Format Reporting - Accrual (Not-For-Profit) on the basis that it does not have public accountability and has total annual expenses equal to or less than \$2,000,000. All transactions in the Performance Report are reported using the accrual basis of accounting. The Performance Report is prepared under the assumption that the entity will continue to operate in the foreseeable future.

## **Measurement Base**

The general accounting policies recognised as appropriate for the measurement of results, and financial position have been followed in the preparation of these financial statements with the exception of certain items for which particular accounting policies have been identified. The measurement base adopted is historical cost.

## **Goods and Services Tax (GST)**

The entity is registered for GST. All amounts are stated exclusive of goods and services tax (GST) except for accounts payable and accounts receivable which are stated inclusive of GST.

## **Income Tax**

Kites Trust is wholly exempt from New Zealand income tax having fully complied with all statutory conditions for these exemptions.

## **Bank Accounts and Cash**

Bank accounts and cash in the Statement of Cash Flows comprise cash balances and bank balances (including short term deposits) with original maturities of 90 days or less.

## **Grant and contract income**

Where grants have been received to cover expenses in future years, the unapplied portion is retained to cover the future expenses or capital expenditure and is credited to income over the relevant future period or refunded back to the provider of the grant if not required in respect to the conditions of the grant.

## **Property, plant and equipment and depreciation**

Items of property, plant and equipment are measured at cost less accumulated depreciation and impairment losses. Cost includes expenditure that is directly attributable to the acquisition of the asset.

Depreciation rates applied are as follows:

Motor vehicles 12% DV

Furniture & Fittings 10% - 30% DV

Office Equipment 10% - 30% DV

## **Changes in Accounting Policies**

There have been no changes in accounting policies. Policies have been applied on a consistent basis with those of the previous reporting period.

# Notes to the Performance Report

Kites Trust

For the year ended 30 June 2021

	2021	2020
<b>1. Analysis of Revenue</b>		
<b>Donations, fundraising and other similar revenue</b>		
J R McKenzie	-	20,385
<b>Total Donations, fundraising and other similar revenue</b>	<b>-</b>	<b>20,385</b>
<b>Revenue from providing goods or services</b>		
CCDHB Buddies	124,259	120,197
Contracts	79,063	172,658
Grants	-	17,000
HVDHB Buddies	87,428	84,879
Other Income	-	90
<b>Total Revenue from providing goods or services</b>	<b>290,751</b>	<b>394,823</b>
<b>Interest, dividends and other investment revenue</b>		
Interest Income	2,471	4,570
<b>Total Interest, dividends and other investment revenue</b>	<b>2,471</b>	<b>4,570</b>
<b>2. Analysis of Expenses</b>		
<b>Volunteer and employee related costs</b>		
Buddies Supervision	3,990	6,220
Buddies Training Costs	1,077	3,594
KS employer Deductions	6,210	5,856
Staff Training & supervision	564	518
Sub Contractors	9,780	38,053
Wages & Salaries	225,198	201,455
<b>Total Volunteer and employee related costs</b>	<b>246,819</b>	<b>255,697</b>
<b>Costs related to providing goods or services</b>		
Admin Management	-	249
Computer Expenses	2,411	5,317
Consultancy Legal & Profession	-	325
Insurance	-	2,324
Koha/Donations	320	450
Meeting Expenses	640	502
Postage & Couriers	-	170
Print / Stationery / Copying	4,432	5,132
Subs & Membership	891	857
Sundry & Office Maint Expenses	523	4,817
Telecommunications	6,677	6,216
Travel (local)	117	618
<b>Total Costs related to providing goods or services</b>	<b>16,011</b>	<b>26,976</b>
<b>Grants and donations made</b>		
Buddies Reimbursement	4,941	3,936
Buddies Events	1,144	296
Buddies General Expense	1,918	1,510
HPA Police	43	-
Med Student Training	11,265	18,610
Police Project UO	11,877	47,305
Speak Our Minds Training	89	152
Youth Peer Support Expenses	10,298	7,880
<b>Total Grants and donations made</b>	<b>41,575</b>	<b>79,688</b>

	2021	2020
<b>Other expenses</b>		
Audit Fees	3,500	3,500
Bank Fees & Interest	202	262
Depreciation	5,142	7,294
Power	17	166
Rent	28,313	30,746
Repairs & Maintenance	511	378
<b>Total Other expenses</b>	<b>37,685</b>	<b>42,346</b>

### 3. Analysis of Assets

#### Bank accounts and cash

Buddies Bank Account	242	179
Cheque Account	47,709	80,150
On Call Account	301,634	301,483
Youth Peer Support Eftpos	273	263
<b>Total Bank accounts and cash</b>	<b>349,858</b>	<b>382,075</b>

#### Debtors and prepayments

Accounts Receivable	20,316	19,724
Accrued Interest	8	2,025
Provision for Contract Income	-	20,490
<b>Total Debtors and prepayments</b>	<b>20,324</b>	<b>42,239</b>

#### Investments

Term Deposits	153,523	149,224
<b>Total Investments</b>	<b>153,523</b>	<b>149,224</b>

#### Other non-current assets

Kites Trust - Credit Card	85	(761)
<b>Total Other non-current assets</b>	<b>85</b>	<b>(761)</b>

### 4. Analysis of Liabilities

#### Creditors and accrued expenses

Accrued Expenses	3,500	3,500
GST	4,652	8,411
PAYE Tax Payable	7,521	3,651
Provision for Holiday Pay	12,758	13,042
Rounding	(1)	(1)
Trade Creditors	895	6,409
Wages Due Year End	7,398	6,970
<b>Total Creditors and accrued expenses</b>	<b>36,723</b>	<b>41,982</b>

#### Unused donations and grants with conditions

Balance Funds Held	1,362	1,362
<b>Total Unused donations and grants with conditions</b>	<b>1,362</b>	<b>1,362</b>

### 5. Property, Plant and Equipment

#### This Year

Asset Class	Opening	Purchases	Sales/Disposals	Current	Closing
Motor Vehicles	2,157	-	-	259	1,898
Furniture and fixtures	2,855	-	-	306	2,549
Office equipment	9,034	-	-	4,217	4,817
Website	360	-	-	360	-
<b>Total</b>	<b>14,406</b>	<b>-</b>	<b>-</b>	<b>5,142</b>	<b>9,264</b>

#### Last Year

Asset Class	Opening	Purchases	Sales/Disposals	Current	Closing
Motor Vehicles	2,451	-	-	294	2,157
Furniture and fixtures	3,199	-	-	344	2,855
Office equipment	589	14,381	-	5,936	9,034
Website	1,080	-	-	720	360
<b>Total</b>	<b>7,319</b>	<b>14,381</b>	<b>-</b>	<b>7,294</b>	<b>14,406</b>



	2021	2020
<b>6. Accumulated Funds</b>		
<b>Accumulated Funds</b>		
Opening Balance	543,838	528,766
Accumulated surpluses or (deficits)	(48,869)	15,072
<b>Total Accumulated Funds</b>	<b>494,969</b>	<b>543,838</b>

## 7. Breakdown of Reserves

	2021	2020
<b>Reserves</b>		
Lease Contingency Reserves	125,000	125,000
Operating Reserves	150,000	150,000
Redundancy Reserves	50,000	50,000
<b>Total Reserves</b>	<b>325,000</b>	<b>325,000</b>

## 8. Commitments

### 2021 Commitments

Photocopier lease
Riddiford House Sublease

Current	Term	Total
1,533		1,533
19,975	59,925	79,900
21,508	59,925	81,433

### 2020 Commitments

Photocopier lease
Riddiford House Sublease

Current	Term	Total
3,677	1,533	5,210
19,975	79,900	99,875
23,652	81,433	105,085

## 9. Contingent Liabilities and Guarantees

There are no contingent liabilities or guarantees as at 30 June 2021 (Last year - nil).

## 10. Assets Held on Behalf of Others

Kites is holding \$1,362 for Balance group. These funds are to enable the group to hold regular meetings. No meetings were held in the 2020-21 year and as a consequence there were no calls on the fund.

## 11. Related Parties

There were no transactions involving related parties during the financial year. (Last year - nil)

## 12. Events After the Balance Date

There were no events that have occurred after the balance date that would have a material impact on the Performance Report (Last year - nil).

## 13. Ability to Continue Operating

The entity will continue to operate for the foreseeable future.

## **INDEPENDENT AUDITOR'S REPORT**

### **To the Trustees of Kites Trust**

### **Report on the Performance Report**

#### **Opinion**

We have audited the performance report of Kites Trust which comprises the entity information, the statement of service performance, the statement of financial performance and statement of cash flows for the year ended 30 June 2021, the statement of financial position as at 30 June 2021, and the statement of accounting policies and other explanatory information.

In our opinion:

- (a) the reported outcomes and outputs, and quantification of the outputs to the extent practicable, in the statement of service performance are suitable;
- (b) the accompanying performance report presents fairly, in all material respects:
  - the entity information for the year then ended;
  - the service performance for the year then ended; and
  - the financial position of Kites Trust as at 30 June 2021, and of its financial performance, and cash flows for the year then ended

in accordance with Public Benefit Entity Simple Format Reporting – Accrual (Not-For-Profit) issued by the New Zealand Accounting Standards Board.

#### **Basis for Opinion**

We conducted our audit of the statement of financial performance, statement of financial position, statement of cash flows, statement of accounting policies and notes to the performance report in accordance with International Standards on Auditing (New Zealand) (ISAs (NZ)), and the audit of the entity information and statement of service performance in accordance with the International Standard on Assurance Engagements (New Zealand) ISAE (NZ) 3000 (Revised). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Performance Report section of our report. We are independent of Kites Trust in accordance with Professional and Ethical Standard 1 (Revised) Code of Ethics for Assurance Practitioners issued by the New Zealand Auditing and Assurance Standards Board, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Other than our capacity as auditors we have no relationship with, or interests in the Kites Trust.

#### **Responsibilities of the Trustees for the Performance Report**

The Trustees are responsible for:

- (a) Identifying outcomes and outputs, and quantifying the outputs to the extent practicable, that are relevant, reliable, comparable and understandable, to report in the statement of service performance;
- (b) the preparation and fair presentation of the performance report on behalf of the entity which comprises:

- the entity information;
- the statement of service performance; and
- the statement of financial performance, statement of financial position, statement of cash flows, statement of accounting policies and notes to the performance report

in accordance with Public Benefit Entity Simple Format Reporting – Accrual (Not-For-Profit) issued by the New Zealand Accounting Standards Board, and

- (c) such internal control as the Trustees determine is necessary to enable the preparation of the performance report that is free from material misstatement, whether due to fraud or error.

In preparing the performance report, the Trustees are responsible on behalf of the Kites Trust for assessing the entity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the Kites Trust or to cease operations, or have no realistic alternative but to do so.

### **Auditor's Responsibilities for the Audit of the Performance Report**

Our objectives are to obtain reasonable assurance about whether the performance report is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (NZ) and ISAE (NZ) 3000 (Revised) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this performance report.

A further description of our responsibilities for the audit of this performance report is located at the External Reporting Board (XRB) website at:

[https://www.xrb.govt.nz/Site/Auditing\\_Assurance\\_Standards/Current\\_Standards/](https://www.xrb.govt.nz/Site/Auditing_Assurance_Standards/Current_Standards/)

This description forms part of our Independent Auditor's Report.

*Crowe & Associates,*

Chartered Accountants  
Lower Hutt

8 March 2022